

**WEAVERVILLE/DOUGLAS CITY PARKS &  
RECREATION DISTRICT**

**BUILD AQUATIC SUPPORT SHED WITH  
CONCRETE SLAB**

**BID PACKAGE # WDCPRD.2022.04.01**

**Bid Packages Due on or Before:  
Tuesday, April 19, 2022 by 2:00pm**

**ATTN: Veronica Kelley-Albiez**  
**Weaverville/Douglas City Parks & Recreation District**  
101 Park Ave., Bldg. 3, PO Box 1453  
Weaverville, CA 96093  
530.623.5925 office  
254.338.7055 cell/text  
**Email: [veronica@wdcprd.com](mailto:veronica@wdcprd.com)**

**Electronic Bid Packages will be accepted at [veronica@wdcprd.com](mailto:veronica@wdcprd.com)  
or hardcopy via U.S.P.S. to  
WDCPRD  
P.O. Box 1453  
Weaverville, CA 96093**

## **NOTICE TO CONTRACTORS CALLING FOR INFORMAL BIDS (IN ACCORDANCE WITH CUPCCAA)**

### **PROJECT SUMMARY**

**Date of Request: 04/05/2022**

**Project Name:** WDCPRD Aquatic Support Shed with Concrete Slab Installation

**Project Location:** Lowden Park Pool

101 Park Ave., Weaverville, CA 96093

[https://www.google.com/maps/place/101+Park+Ave,+Weaverville,+CA+96093/@40.7303431,-](https://www.google.com/maps/place/101+Park+Ave,+Weaverville,+CA+96093/@40.7303431,-122.9339831,18z/data=!3m1!4b1!4m5!3m4!1s0x54d252202f45584f0x454992769e5703ca!8m2!3d40.7303411!4d-122.9328861)

[122.9339831,18z/data=!3m1!4b1!4m5!3m4!1s0x54d252202f45584f0x454992769e5703ca!8m2!3d40.7303411!4d-122.9328861](https://www.google.com/maps/place/101+Park+Ave,+Weaverville,+CA+96093/@40.7303431,-122.9339831,18z/data=!3m1!4b1!4m5!3m4!1s0x54d252202f45584f0x454992769e5703ca!8m2!3d40.7303411!4d-122.9328861)

**Please Respond By or Before:** Tuesday, April 19, 2022 by 2:00pm PT

**\*Site Visit can be scheduled and is recommended.** Call 530-623-5925 or email [wdcprdoffice@gmail.com](mailto:wdcprdoffice@gmail.com) to schedule site visit.

**Submission:** Submit bids to Weaverville/Douglas City Parks & Recreation District  
Attn. Veronica Kelley-Albiez 101 Park Ave., Bldg 3, PO Box 1453 Weaverville, CA 96093

Electronic submissions will also be accepted and should be sent to: [veronica@wdcprd.com](mailto:veronica@wdcprd.com)

### **REQUIREMENT:**

**Bidders must fill out the requested areas of this bid document, including:**

- Base Bid
- Contractor's category, license number and expiration date
- Contractor contact information

**Bids will be considered non-responsive if these areas are not completed.**

**QUOTATION PROPOSAL FORM  
FOR BUILDING NEW AQUATIC SUPPORT SHED WITH CEMENT SLAB  
AT LOWDEN PARK POOL  
WEAVERVILLE, CA 96093**

To: Weaverville/Douglas City Parks & Recreation District (WDCPRD)  
Veronica Kelley-Albiez, Executive Administrator

Date: \_\_\_\_\_

The undersigned (Corporate Name of Bidder) agrees to furnish to the Weaverville/Douglas City Parks & Recreation District, California, at the price quoted below, in accordance with the Specifications, Terms, and Conditions presented and in accordance with our purchasing policy on file in the office of the WDCPRD, a copy of which is attached to bid package, and is hereby made a part of this Proposal:

**FOR BUILDING NEW AQUATIC SUPPORT SHED WITH CONCRETE SLAB AT 101 PARK AVE., LOWDEN PARK POOL SITE, WEAVERVILLE, CA 96093**

**Total Lump Sum Cost: \$**\_\_\_\_\_

1. The price quoted herein are firm, and is not subject to change. WDCPRD reserves the right to reject any or all Bids and to waive minor irregularities. It is further agreed the materials and services to be furnished under this proposal will be delivered, with all freight charges borne by supplier, f.o.b., Weaverville, California, at Lowden Park Pool Site located 101 Park Ave., Weaverville, CA 96093

Acceptance of the quotation herein does not constitute a contract for goods or services. It is understood that this bid shall remain open and shall not be withdrawn for a period of forty five (45) days from the date prescribed for the opening of the bid.

In submitting the above, the vendor agrees that the quotation stated herein is final and may be relied upon by WDCPRD in any future contract that may be executed between WDCPRD and the vendor.

2. Submission of this bid shall be conclusive evidence that the bidder has read and understands the Specifications, Contractors responsibilities, and insurance requirements.

Respectfully submitted,

\_\_\_\_\_  
(Mailing Address)

\_\_\_\_\_  
(Corporate Name of Bidder)

\_\_\_\_\_  
(City, State & Zip)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Telephone/Fax)

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Email Address)

\_\_\_\_\_  
(Title)

## **PROJECT DETAILS**

Weaverville/Douglas City Parks & Recreation District is seeking a contractor that can provide materials and the installation, of a 20 x 24 storage building with slab foundation, composite roofing, hardi board siding, 1- 6x7 commercial steel access door, 1-3x7 commercial steel entry both with commercial hardware. Basic electric/lighting, painting and Interior finish is NIC; however, part of planned project. \*See Construction Notes/Engineering Plans for full details, attached.

## **BASE BID ITEMS**

### **PROJECT ITEMS NIC: Electric/lighting, Painting, Interior Finish**

#### **Storage Shed and Concrete Slab**

- Refer to included TVCE Engineering Plans, Truss System Information, Building Energy Analysis Report, TVCE Structural Calculations for detailed installation and material requirements
- Required Snow Load: 40 lb minimum
- Materials: Composite roof and other materials reflecting the general design in the engineering documents demonstrated within this package
- Weather resistant materials required.
- Gutters and downspouts should be included within the base bid.
- Warranty information should be included on all materials and/or labor

#### **Engineering Plans and General Construction Notes Included in Bid Documents**

In submitting a bid, bidders confirm they have received engineering plans and all related construction notes for project. They confirm adherence to all included general construction notes, foundation notes, install notes and required materials listed within bidding documents.

#### **Delivery**

In submitting a bid, bidders confirm that they will be able to deliver all of the materials and explicit instructions needed for the assembly and installation of the shade structure within the time-period indicated, less any items needed to modify the site of the installation.

#### **Assembly and Installation of Aquatic Support Shed with concrete slab**

Participating bidders for this additive item should be familiar with the Lowden Park Pool Site and the proposed location of the shed/concrete structure. Bidders participating in this item should also consider waste removal and site cleanup as part of their responsibility and activity.

A site walk is available upon request. Please contact Veronica Kelley-Albiez or Greg MacLaren to schedule. [veronica@wdcprd.com](mailto:veronica@wdcprd.com) or [gmaclaren@wdcprd.com](mailto:gmaclaren@wdcprd.com) 530.623.5925 office or 254.338.7055 cell / text

## REQUIREMENTS

Please ensure that you, your employees and subcontractors are meeting all of the public contracting requirements within your proposal, including prevailing wage requirements, if applicable.

- **Prevailing Wage** - See link here for additional information:  
<https://www.dir.ca.gov/Public-Works/PublicWorksSB854FAQ.html>

For this bid opportunity, the assembly and installation may done without prevailing wage as long as the Additive Bid for that work is under \$ 25,000.

- **Licensed and in Good Standing**
- **Bonding Requirements** - Performance/Payment Bond will be required for projects exceeding \$25,000 prior to commencement of work.
- **Current Insurance Certificate** – Required upon award. See attachment for details about minimum requirements.
- **Minimum of 3 Job References** – Required with submission
- **Site Job Walk** – By request.  
Contact Veronica Kelley-Albiez 530.623.5925 or 254.338.7055  
[veronica@wdcprd.com](mailto:veronica@wdcprd.com)

**For more information about Weaverville/Douglas City Parks & Recreation District please visit:**

<http://wdcparksrec.com/>

**For additional questions regarding this informal bid request, please contact:**

Veronica Kelley-Albiez, Executive  
Administrator

[veronica@wdcprd.com](mailto:veronica@wdcprd.com)

**Site Location** - Please refer to the aerial view of the pool indicating the general location for the shed structure.





**2.0 Trade Categories**

Check the appropriate boxes of the trade categories for which Informal Bidding qualification(s) are requested, and provide all of the following information:

| California Contractors' License |  | License # | Date of Issuance | Date of Expiration |
|---------------------------------|--|-----------|------------------|--------------------|
| <input type="checkbox"/>        | A General Engineering                      |           |                  |                    |
| <input type="checkbox"/>        | B General Building                         |           |                  |                    |
| <input type="checkbox"/>        | C-2 Insulation & Acoustical                |           |                  |                    |
| <input type="checkbox"/>        | C-6 Cabinet, Millwork, Finish Carpentry    |           |                  |                    |
| <input type="checkbox"/>        | C-7 Low Voltage Electrical                 |           |                  |                    |
| <input type="checkbox"/>        | C-8 Concrete                               |           |                  |                    |
| <input type="checkbox"/>        | C-9 Drywall                                |           |                  |                    |
| <input type="checkbox"/>        | C-10 Electrical                            |           |                  |                    |
| <input type="checkbox"/>        | C-12 Earthwork and Paving                  |           |                  |                    |
| <input type="checkbox"/>        | C-13 Fencing                               |           |                  |                    |
| <input type="checkbox"/>        | C-15 Floor and Flooring                    |           |                  |                    |
| <input type="checkbox"/>        | C-16 Fire Protection                       |           |                  |                    |
| <input type="checkbox"/>        | C-17 Glazing                               |           |                  |                    |
| <input type="checkbox"/>        | C-20 Warm-Air Heating and Air Conditioning |           |                  |                    |
| <input type="checkbox"/>        | C-21 Building Moving/Demolition            |           |                  |                    |
| <input type="checkbox"/>        | C-27 Landscaping                           |           |                  |                    |
| <input type="checkbox"/>        | C-28 Lock & Security Equipment             |           |                  |                    |
| <input type="checkbox"/>        | C-32 Parking & Highway Improvement         |           |                  |                    |
| <input type="checkbox"/>        | C-32 Plumbing                              |           |                  |                    |
| <input type="checkbox"/>        | C-32 Roofing                               |           |                  |                    |
| <input type="checkbox"/>        | C-33 Painting & Decorating                 |           |                  |                    |
| <input type="checkbox"/>        | C-45 Electrical Sign                       |           |                  |                    |
| <input type="checkbox"/>        | C-54 Tile                                  |           |                  |                    |
| <input type="checkbox"/>        | Other                                      |           |                  |                    |
| <input type="checkbox"/>        | Other                                      |           |                  |                    |



### 3.0 Qualification Questionnaire:

3.1. Essential Requirements. A Contractor will not be deemed qualified to participate in the Informal Bid Process if the answers to any of questions in items 3.1.1 through 3.1.4 are “no.”

3.1.1. Contractor possesses a valid and currently in good standing California Contractors’ license for the trade categories listed in Paragraph 2 above.

Yes                          No

3.1.2. Contractor maintains a commercial general liability insurance policy with a coverage amount of at least \$1,000,000 per occurrence and \$2,000,000 aggregate.

Yes                          No

3.1.3. Contractor has a current workers’ compensation insurance policy as required by the Labor Code or is legally self-insured pursuant to Labor Code § 3700.

Yes                          No

3.1.3.a Contractor is exempt from this requirement, because it has no employees.

Yes                          No

3.1.5 Contractor is bondable.

Yes                          No

### 4.0 Insurance Information

**Certificates of Insurance with Additional Insured Endorsement required upon award.**

- Commercial General Liability and Auto Liability Certificate:**  
Please have your insurance carrier list Weaverville/Douglas City Parks & Recreation District and Trinity County as Certificate Holder and Additional Insured. This is easily overlooked so please make sure your certificate includes this information or we cannot accept it.
  
- Additional Insured Endorsement:**  
An attached, second page evidencing that the insurance for the insured/policyholder has been amended to “extend insurance coverage to the Weaverville/Douglas City Parks & Recreation District and Trinity County, its elected or appointed officials, employees, agents and volunteers as additional insured’s”.

□ **SB854 Contractor Registration with DIR:**

This law is effective for all public works projects, which is defined as any public contracted work over \$1,000. Public works refers to construction, alteration, demolition, installation, or repair work (including maintenance) done under contract and paid by public funds.

Qualified bidders must be registered with DIR and in compliance with Labor Code 1771.1. There is an annual DIR renewal fee of \$400. This fee applies to all contractors and subcontractors who intend to perform work on public works projects.

The awarding agency shall file with DIR a Notice of Award of the contract for all public works projects within 5 days of awarding the contract utilizing Form PWC 100.

Contractors are responsible for reporting payroll to DIR.

DIR website for Contractor registration: <http://www.dir.ca.gov/Public - Works/publicWork.html>

## **5.0 Bid Worksheet**

WDCPRD requires that bidders provide a detailed bid worksheet as an outline of their bid and included costs.

These may include, but are not limited to:

1. Materials Cost
2. Labor Cost (by project component, if applicable)
3. Equipment Cost (if applicable)
4. Disposal Cost (if applicable)
5. Subcontractor / Travel Costs

**Accuracy and Authenticity**

The undersigned is duly authorized to execute this Informal Bidding Qualification Application under the penalty of perjury on behalf of the above identified Bidder. The undersigned warrants and represents that he/she/they has personal knowledge of each of the responses to this Informal Bidding Qualification Application and/or that he/she/they has conducted all necessary and appropriate inquiries to determine the truth, completeness and accuracy of responses to this Informal Bidding Qualification Application.

The undersigned declares and certifies that the responses to this Informal Bidding Qualification Application are complete and accurate; there are no omissions of material fact or information that render any response to be false or misleading and there are no misstatements of fact in any of the responses. The above identified Bidder acknowledges and agrees that if the District determines that any response herein is false or misleading or contains misstatements of fact, the Bidder will not be deemed qualified to participate in the District's Informal Bidding Procedures.

Executed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ at \_\_\_\_\_ I

declare under penalty of perjury under California law that the forgoing is true and correct.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

Weaverville/Douglas City Parks & Recreation District complies with Americans with Disabilities Act and the Rehabilitation Act of 1973, Section 504, providing educational services and employment opportunities on non-discriminatory basis. The District does not discriminate on the basis of race, ethnicity, marital or parental status, religion, creed, color, national origin, sex or physical or mental disability. The coordinator for non-discrimination compliance is the Executive Administrator 530-623-5925